

## CERTIFICATION OF BIDDING REQUIREMENTS

This signature page is included in this contract document to provide assistance to all bidders in the form of a checklist and to stipulate that if any of the items mentioned below, but not limited to, are incomplete or otherwise incorrect, the Department of Transportation will recommend to the Division of Purchasing that the bid(s) be rejected.

### REQUIRED SIGNATURES:

- |  |                  |
|--|------------------|
| 1. Notice to Contractor  | A-1              |
| 2. Status Certification for: Debarment, Eligibility Indictments, Convictions or Civil Judgements | B-5              |
| 3. Anti-Collusion Certificate (Sworn Affidavit)  | 16               |
| Anti-Collusion Certificate (Unsworn Affidavit)   | 17               |
| 4. DBE Affirmative Action Certification  | 26 - 29          |
| 5. Disclosure of Lobbying Activities   | 30 - 34          |
| 6. Alternate Item (3) work sheet (when applicable)   | Proposal Section |
| 7. Final Proposal page, including Bidder Acknowledgment of Receipt of Contract Addenda           | Proposal Section |
| 8. Certification of Bidding Requirements   | This Page        |
| 9. RIVIP Generated Bidders Certification Cover Sheet   |                  |

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**PROPOSAL SECTION:** Unit price bids will be considered to be incomplete if any of the following conditions exist:

1. Unit price in words is omitted
2. Unit price in figures is omitted
3. A zero or blank is used as a bid price.
4. A unit price that includes a fraction of a cent.

### MISCELLANEOUS :

1. The bidder understands the requirements for the Certification for Debarment, Eligibility, Indictments, Convictions, or Civil Judgements (Pages 13, 14, & 15 Federal Regulations).
2. The bidder understands the requirement for the Certification for Federal-Aid Contracts regarding the Limitation of Use of Contract Funds for Lobbying (Pages 30 - 34 Federal Regulations). Public Law 101-1210 Section 319 (Department of the Interior and Related Agencies).
3. All the written words and figures shall be in **BLACK INK** or **TYPED**.
4. All papers bound with or attached to the proposal form are considered a part thereof and must not be detached or altered when the proposal is submitted. (Subsection 102.02, Contents of Proposal Forms, Para.

#3).

**CERTIFICATION SUMMARY:** I hereby certify that I have read all of the above requirements and understand that it affects the acceptability of my bid(s).

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date